



June, 2018

Extended Day Information:

No child will be allowed to wait in the office/lobby, roam the halls, wait in the bathroom, or run around on the blacktop while waiting for parents or guardians to pick them up. We have one consideration only, and that is the safety of every child under our care. Because of work demands and personal concerns, we provide a service in which trained staff members watch those students who either arrive between 6:45 A.M. to the start of school and/or must stay after school within the hours of dismissal to 6:00 P.M. on regular school days or 5:00 P.M. on early dismissal days. Safety Patrols will be charged if they arrive at school before 7:30 A.M. This service is provided at a very reasonable fee – private day care, day care in homes, and day care at other institutions are usually much more expensive.

Please read the handbook on our website and sign the provided form. It is very helpful to all concerned to understand the expectations. I have included practical information such as hours of operation, enrollment options (full-time, drop in), fees, etc. and also broader information such as behavior management. The policies follow the mandates of Virginia Standards, the Diocese, and those that are specific to Queen of Apostles Catholic School.

The following forms **MUST BE FILLED OUT BY EVERY SCHOOL FAMILY** and returned to the school office by Tuesday, August 1, 2018.

- Letter of Understanding
- Extended Day Program Enrollment

Ext. Day Program Telephone #s: (703) 354-0714 ext. 16
(703) 354-6702

In Christ,

Jodi Reagan
Principal