

Dear Queen of Apostles Families,

Welcome back to school!

We are excited to work with you throughout the year to build our school community and help our teachers and staff as they educate our children in faith, excellence, and joy.

Below you will find information about this year's PTO activities and requirements. We are also attaching a PTO registration form, which is required for every family.

Please turn in one registration form and one check (if you are donating books) for your entire family by September 13, 2019. Forms and checks should go to the school office.

If you have any questions or concerns, don't hesitate to speak with a PTO board member or email us at qoa-pto@googlegroups.com. Thank you for your involvement in the life of our school!

Sincerely,

Hollyann Morton, President
Jason Corbett, Vice President
Alex O'Bannon, Treasurer
Iolanda Perez-Santalla, Secretary
Neal McCluskey, Publicity Chair
Corey Grant and Matilda Kam, Members at Large

FAMILY SERVICE COMMITMENT

At Queen of Apostles, family involvement makes school events and extracurricular activities happen!

Every family, regardless of size, is required to provide 20 hours of service to the school each year. Families should also report their hours via the volunteer tracking form on the school website (look under the "Parents" menu).

We will publicize opportunities to serve throughout the year in the *Eagle Flyer*, which is the school's weekly email newsletter. Please be sure your family is subscribed! Contact Veronica Kestner (v.kestner@queenofapostlesschool.org) to add your email address.

We need your help with PTO events such as

- Fall Festival
- School Auction
- Grandparents Day

- International Festival
- Science Fair
- Spaghetti Dinner & Bingo Night
- Spring Family Picnic

You may also earn family service hours by helping with the school's book fair, Box Tops for Education collection, afternoon car line, student clubs, facilities & maintenance projects, field day, field trips, hearing & vision screening, lunch & ice cream service, sports teams, teacher needs, and used uniform sales.

If you have questions about whether an event or activity qualifies for service hours, please ask the PTO board by emailing qoa-pto@googlegroups.com.

Please note that any unfulfilled service hours will be billed at a rate of \$20 per hour at the end of the school year. You may also opt out of the PTO service requirement by paying \$400 at the beginning of the year.

VIRTUS TRAINING FOR CHILD PROTECTION

Adults who volunteer at school activities are required to attend a VIRTUS seminar at a parish or school in the Diocese of Arlington to learn how to identify, report, and stop sexual abuse of children. This is a one-time requirement. The school office will receive notification that you have completed the seminar and background check. **Adults who have not completed VIRTUS training will not be allowed to volunteer at events that involve significant interaction with children.** A schedule of upcoming VIRTUS seminars and instructions for registering are at <https://www.arlingtondiocese.org/child-protection/virtus/>.

HARRIS TEETER & GIANT FUNDRAISERS

Our school earns several thousand dollars every year when you shop at Harris Teeter and Giant grocery stores! Please write your Harris Teeter VIC card and Giant grocery card numbers on the PTO registration form so we may link your card to Queen of Apostles School. If you prefer to link your own cards, the school's number for Harris Teeter is 4260 and for Giant it is 02306. Note: You must link your cards again at the start of every school year.

DONATE-A-BOOK PROGRAM

At the beginning of every school year, the PTO gives families an opportunity to help build our school library's collection by donating money for new books. For each \$20 donation, you may dedicate your gift to a student, loved one, teacher, priest, etc. See the PTO registration form for details.